

2023 VTrans Large-scale Bicycle and Pedestrian Grant Application

1. Project Title:

2. Applicant Name(s):

3. Project Contact Info:

a. Name:

b. Mailing Address:

c. Town:

d. Zip Code:

e. Email Address:

f. Phone Number:

4. Fiscal Information:

a. Accounting System Automated Manual Combination

b. Unique Entity Identifier #

c. Fiscal Year End Month

5. RPC(s)

6. Primary Facility Type: Sidewalk Bike Lane Shared-use Path

Shoulder

Other (Please describe)

7. Approximate project length in feet :

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8. Project Description: Please give a brief description of the project (100 words or less.) Detailed information should be submitted as part of addressing the selection criteria. Be sure to include identifying streets or landmarks that the proposed project links at either end (e.g. New concrete sidewalk with granite curbing on Main St. from Elm St. to Maple St.).

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9. Estimated Project Costs:

Engineering/Administration/Project Manager: Costs associated with survey, design, plans development, permitting, development of bid documents, bid analysis and Municipal Project Manager - typically around 25% of construction.

Engineering/
Admin/MPM Cost

Right of Way: Cost of appraisals, property owner compensation and associated legal fees (Minimum of \$5000 recommended).

ROW Cost

Construction: Cost of paying contractors to build projects, including a reasonable contingency. Please attach as much detail/backup information as available to support the construction estimate.

Construction Cost

Construction Inspection : Cost to provide oversight of contractor during construction - typically around 15% of construction.

Const. Insp.Cost

TOTAL DESIGN/CONSTRUCTION AMOUNT APPLIED FOR :
(including 20% local share)

10. **Have you received any other grant funding for this project? Please describe and include the source of funding:**

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11. Will you accept an award less than you applied for? YES NO

IF YES, please indicate below whether local funds will be used to make up the shortfall or if the project scope will be reduced:

Keep Scope of project the same and make up shortfall with other funds

Reduce project scope – Describe and provide cost breakdown (attach backup with supporting materials, if necessary)

Note: If the project scope is to be reduced, document what part of the project you would accept partial funding for and break out the costs associated with that part or segment. Attach additional pages if necessary. If adequate information is not provided, partial funding will not be considered. **Use Partial Funding Template provided by VTrans.**

2023 VTrans Bicycle/Pedestrian Program - Design/Construction Criteria Template

Applicant Name: Town of Newfane

Project Title--Design/Construction: Newfane Village Sidewalk & Crosswalk Project

Application Checklist – If any elements are missing, application may not be considered.

Make sure everything is included and pages numbered.

(1) Project Application Form (separate PDF file)

All other materials noted below to be provided in the same order as below.

(2) Project Evaluation Criteria Documentation for the project (completed BELOW)

(3) Project Map(s)

(4) Budget support information (e.g. detailed cost estimate) Scoping Study page 55

(5) RPC review confirmation letter

(6) Current letter of support from the municipal governing body acknowledging their willingness to provide the local match and future maintenance responsibility

(7) Documentation of contact with VTrans District office if project is on the state system

(8) Supporting Documentation (scoping study or equivalent report, maps, and drawings) Note: If the scoping study is in a publicly accessible location online, applicants may provide a link with reference to relevant pages as appropriate.

DESIGN/CONSTRUCTION PROJECTS

1. **Community Need—25 Points:** How does the proposed project contribute to an existing or planned bicycle and/or pedestrian network? If the proposed project is a sidewalk along a street that already has a sidewalk, explain why the redundant facility is needed. What destinations or populations are served? What walking and/or bicycling access or safety problem are you trying to solve?

The Village of Newfane has Route 30 running through the middle with businesses on both sides of the street and no crosswalks. The existing limited Route 30 sidewalk network is in very poor condition and it's unable to be maintained in the winter resulting in children headed to the bus stops having to walk on the edge of the traveled portion of Route 30. The older deteriorated sidewalk is very difficult and dangerous for our older residents to maneuver.

16-25 Points – Project is an important part of a pedestrian or bicycling network and serves obvious bike/ped generators and/or the project includes measures identified in the [FHWA STEP](#) initiative.

6-15 Points – Project is in an area of low land use density or not clearly contributing to a local network.

0-5 Points – Unclear how proposed facility contributes to a network or solves a safety problem

2. **Economic Development—10 Points:** How does the project contribute to broad local community and economic development goals? How does the project contribute to ongoing local placemaking or economic development initiatives?

The project area is within a designated Village Center and Newfane Village serves as the commercial and civic core of the town. Prominent businesses and public buildings in the village include the Newfane Store, Four Columns Inn, Fat Crow Restaurant, Fayetteville Corner Antiques, M&T Bank, The Windham County Historical Society (with three buildings), W.W. Building Supply, Newfane Town Office, Moore Free Library, Windham County Superior Court, and the Newfane Post Office. There is an existing sidewalk network that helps support the vitality of local businesses by allowing residents and visitors to access these services by foot in the village, and in recent years the town has expanded their sidewalk network along West Street. The proposed project would make needed safety and accessibility improvements to the existing sidewalk network, fill in critical gaps, and extend sidewalks to access additional businesses and residential areas in the village. The project will benefit local businesses,

improve pedestrian safety, and enhance the overall character of the historic Newfane village.

The Newfane Town Plan includes several policies that directly support the proposed project:

- a. Maintain Town roads, bridges, and sidewalks to safely accommodate vehicular traffic and pedestrian movement.
- b. Promote opportunities for pedestrian traffic.
- c. Install traffic calming measures for Route 30 and Dover Road.
- d. Plan for safe, convenient, economical, and energy efficient transportation systems that respect the integrity of the natural environment, including public transit options and lanes for pedestrians and bicycles.

6-10 Points – Specific references to community planning or economic development documents that support the project.

0-5 Points – Vague or non-existent references to community planning or economic development documents that support the project

3. **Well-supported budget —20 points:** How were the project costs developed? Are all required project elements (admin, engineering, construction, inspection) adequately budgeted for? Be sure to include backup documentation for project costs. Include reasonable contingency for inflation over the life of the project.

Dubois & King used the VTrans 2 year Average Price List April 2021- April 2023 Standard Specifications for Construction adjusted by D&K per current cost trends and current project information, plus contingency.

11-20 Points – Cost is well documented/detailed and consistent with bid history on similar projects.

0-10 Points – Cost is significantly less than similar projects, no detail provided or missing costs.

4. **Complexity—10 points:** What complexities does your proposed project have and how do you plan to address them? Response must address need for right of way, anticipated permitting, natural resource constraints or identified cultural resource (historic or archaeological) impacts anticipated for the project. If a scoping or planning report is attached, please highlight or reference the applicable sections.

5. **In the scoping study D&K addressed the permit process on page 55 and based on our talking with our village neighbors about the project we expect a fairly smooth easement process. VTrans district 2 has been involved since the beginning and will be working with us.**

6-10 Points – Fewer complexities, or thorough identification of multiple complexities and specific efforts taken to address them.

0-5 Points – Complexities include ROW acquisition, significant permitting challenges, design constraints, significant structural components such as bridges or retaining walls, etc.

6. **Project coordination – 5 points:** To your knowledge, are there other state or local projects in the same area that might impact the project timeline and schedule for completion? Is the project on a state-maintained route? Is the funding being used for elements of a larger project funded through other sources?

There are no conflicting projects at this time.

3-5 Points – No conflicting projects.

0-2 Points – Several conflicts or coordination needs.

7. **Equity—10 Points:** How does your project directly address the needs of more vulnerable populations, specifically the needs of children, older persons, people with mobility challenges and low- or moderate-income households? What outreach was performed to include disadvantaged communities, especially low income, BIPOC, people with disabilities and others, in the planning of this project.

Newfane village has a large residential population that regularly uses the sidewalk to access goods and services. The project would improve the condition of the existing sidewalk network to address safety and accessibility issues, especially critical for elderly residents and those with disabilities in the village. The project would also have safety benefits for children residing in the village that use the sidewalks to walk to the designated bus stop on Route 30. Residents were able to provide input for the Scoping Study and help inform the preferred design for the project. Two public meetings were held over the course of the Scoping Study. Posters about the meetings were placed throughout the study area and online promotional materials were posted on the town's website, Front Porch Forum, and the Newfane Facebook group. Online surveys were also made available during the Local Concerns and the Design Concepts phases of the project.

6-10 Points – Project that provides direct access to a vulnerable population e.g. a sidewalk from an underserved community, a senior center, or community center to a downtown or clear documentation of outreach to disadvantaged populations.

1-5 Points – Equity is only addressed in broad terms.

0 Points – Equity not addressed.

- 8. Multi-modal potential —5 points:** How does your proposed project coordinate with other modes of transportation? Will it improve walking or bicycling access to transit, rail service or park and ride facilities?

There are a couple Park & Ride spaces at the Newfane Town Office and this project would connect the whole village safely to these spaces. The town is also trying to get the Moover Bus to develop a route along the Route 30 corridor with the Town Office as a stop.

5 Points – Project provides direct access to another transportation mode e.g. a sidewalk that connects directly to a transit stop or park and ride

0-4 Points – Project is part of a larger plan to connect to another transportation mode in the near future

- 9. State designated centers —5 points:** Is the proposed project within a state designated center?

Newfane Village is in a State designated center, we have noted the village center on our map.

5 Points – Project is contained primarily within a state designated center (such as downtowns, villages, or neighborhood growth centers recognized by the Vermont Department of Housing and Community Development).

0-4 Points – Project leads to, but is not primarily within, a state designated center.

Designated centers can be confirmed on the state Planning Atlas -

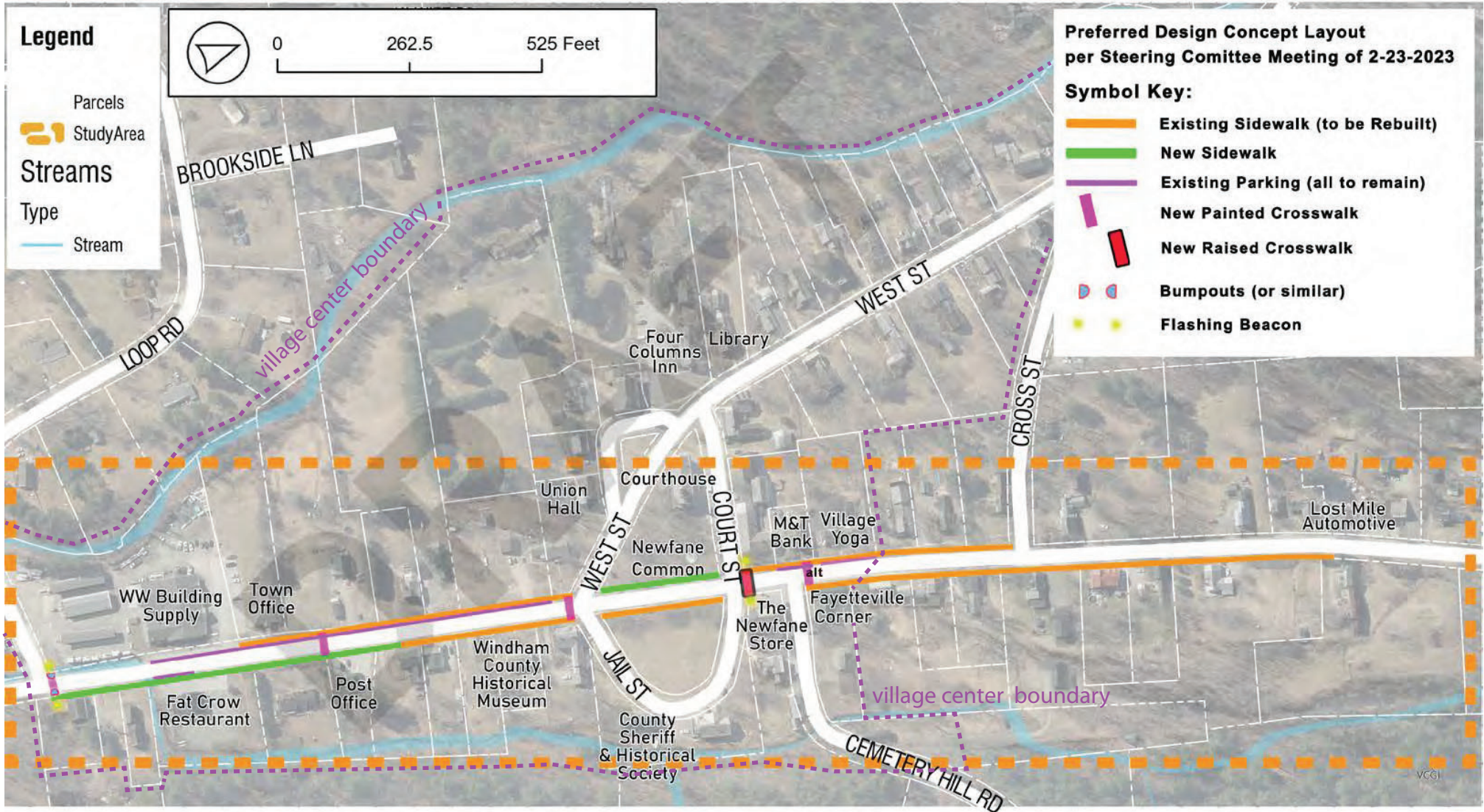
<http://maps.vermont.gov/ACCD/PlanningAtlas/index.html?viewer=PlanningAtlas>

- 10. Project Management—10 Points:** Describe your plan for keeping this project moving forward. What management practices do you now have, or plan to put in place, to successfully administer the project from design through construction? Who will manage the project (municipal staff, RPC, consultant, or other)?

We would be contracting with Windham Regional Commission for management services.

6-10 Points – Plan outlined for managing the project, including adequate or additional staffing.

0-5 Points – Vague or ill-defined management plan.





June 7th, 2023

Mr. Peter Pochop
Bicycle and Pedestrian Program Manager
VT Agency of Transportation
Highway Division
Municipal Assistance Bureau
219 North Main Street
Barre, VT 05641

Dear Peter:

On behalf of the Windham Regional Commission I am writing in support of the application by the Town of Newfane for construction of a new sidewalk and crosswalks as well as other traffic calming infrastructure in Newfane Village through the VTrans Bicycle and Pedestrian Program. The new sidewalk will replace an existing sidewalk that is in poor condition and at below grade in several sections, as well as add three dedicated pedestrian crossings, including a raised crossing with rapid flashing beacons across VT-30 in Newfane village. The existing sidewalks in the village are in poor condition, and do not meet ADA or MUTCD standards. There are also no dedicated crosswalks located within the Newfane village, forcing pedestrians to navigate busy VT-30 at uncontrolled intersections. These improvements will provide safer, more efficient pedestrian access to essential services in the village, such as the Newfane General Store, the Post Office, Windham County Court and several banks, restaurants and other businesses. This project will promote walking in the designated village center consistent with state and local goals.

The application is supported by the Windham Regional Plan, readopted June 2021 including the following provisions:

- To provide for safe, convenient, economical, and energy efficient transportation systems including options such as public transit and paths for pedestrians and bicyclists, where appropriate; (pg. 5)
- To plan development in order to maintain the region's land use and historic settlement pattern of compact villages and urban centers separated by rural countryside; (pg. 5)

- To promote the development and maintenance of an intermodal transportation system that is economically efficient and environmentally sound, and that enables the movement of people and goods in an energy efficient manner. (pg. 5)
- The WRC will continue to work with towns and VTrans to reduce conflicts between traffic needs and everyday village functions through practices like shifting peak traffic volumes, traffic-calming measures, and pedestrian-safety improvements. (pg. 11)

The design for this path is the product of a scoping study funded by the VTrans Transportation Alternatives program. Newfane Village is one of the Windham Region's busiest designated village centers, with many important amenities and county institutions located along VT-30. Many residents report feeling unsafe walking in the village center due to the limitations of the existing infrastructure and are hesitant to cross VT-30 without a designated pedestrian crossing. This project will provide that pedestrian connection, encourage walking in one of our region's village centers and promote safe, sustainable transportation options for residents. We encourage the Agency to fund this application.

Sincerely,

A handwritten signature in black ink, appearing to read 'CB', with a horizontal line underneath.

Colin Bratton,
Transportation Planning Program Coordinator
Windham Regional Commission



TOWN OF NEWFANE
OFFICE OF THE SELECTBOARD
802-365-7772 - Ext. 4
tnewfane@newfanevt.com
P.O. Box 36
Newfane, Vermont 05345

June 7, 2023

Peter Pochop
VTrans Bicycle and Pedestrian Safety Grants
219 North Main Street
Barre, VT 05641

Dear Mr. Pochop:

On behalf of the Newfane Selectboard, we are in support of the grant application for the design/construction of sidewalks and crosswalks for the Newfane Village through the VTrans Bicycle and Pedestrian Program. This project is important to promote pedestrian safety within the Town and will also help in the traffic calming efforts along the Route 30 corridor.

The Town of Newfane is willing to meet the match of the grant and to maintain the sidewalks and crosswalks.

Please contact us for any additional information that you might need.

Sincerely,

Angela L. Sanborn, Chair
Newfane Selectboard

From: Brunk, Meghan
To: newfanegarage@newfanevt.com
Subject: RE: Newfane Village
Date: Monday, June 5, 2023 3:11:55 PM
Attachments: [image001.png](#)

Hello Jay,

This email can serve as the required documentation. The town of Newfane has had multiple discussions with VTrans District personnel and has the District's full support in applying for this grant.

Best regards,

Meghan Brunk | AOT Technician V
District 2 | SE Region
District Maintenance and Fleet Division
Vermont Agency of Transportation
870 US Route 5 | Dummerston VT 05301
802-275-2082 Phone | Meghan.Brunk@vermont.gov
<http://vtrans.vermont.gov>



From: newfanegarage@newfanevt.com <newfanegarage@newfanevt.com>
Sent: Monday, June 5, 2023 9:50 AM
To: Brunk, Meghan <Meghan.Brunk@vermont.gov>
Subject: Newfane Village

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good Morning

I am working on the Newfane Village sidewalk grant and one of the items on the checklist is 'Documentation of contact with VTrans District Office' is that something you could help me with?

Thanks

Jay

Town of Newfane